



Minutes of the AGM held on Thursday 12th February 2009

1. Present:-

Chairperson:- Tammie Loughlin

Secretary:- Mary Frankland

Treasurer:- Doug White

Imogen Rutt, Bev Kelly, Bob Davis, Kirsty Jeffrey, Donna Woolfitt, Claudia O'Connell.

Member of Staff:- Heather Hill

Apologies: - Jennie Fraser

2. Minutes of the previous meeting.

Minutes were agreed as correct.

3. Chairperson's Report

Tammie started by introducing herself and stressed she is very keen to raise as much money for the school as possible, but if any of her ideas for events are not well supported she will not run them. She is keen to compile a list of general helpers so that these people can be contacted nearer events to see who can help. She wanted to point out that she wanted parents to know that they do not have to come to every PTA meeting but if they are able to offer any help with events it would be greatly appreciated. We also have a clipboard in the office with forms attached so anyone who wants to help will need to fill this in and this can then be passed to Tammie for electronic copy.

Quiz Night – 27th March 2009

This is the nearest event Mary is to send off for the alcohol license. Tammie to confirm with the local fish and chip shop the price per portion. This was £4 last year, once this is confirmed Mary is to send out invites to all local group WI etc and parents. Mrs Flack and Mrs Wallis are going to be Quiz Masters and markers, which is brilliant and allows some PTA members to perhaps have a team. Bev Kelly volunteered to do the bar; Tammie is to do a stock take to see what alcohol we have before we buy in more. We should be able to have verbal meetings to finalise the night.

Easter – 3rd April 2009

As per usual the PTA will be purchasing Easter eggs for all the children. Tammie/Mary to start looking for offers. Mary asked if she could dress up as the Easter bunny, this was well received and Kirsty has an outfit she can borrow. Heather Hill is to speak to all the class teachers to see if they wish to organise their own class activity for this day.

Who Dun nit Night – 9th May 2009

A Who Dun nit Night was suggested. Kirsty is to look into the hire of the cricket club marquee. Heather Hill to speak to the PTA at Samuel Whitbread as they had one not so long ago and may have an old script we can adapt. We could also use the chairs from the Parish hall.

Few other suggestions were made by Tammie, a bowling night, Jumble/table top sale, bags 2 school, mugs/calendar or mouse mats as alternative Christmas presents all this can be discussed

further in future meetings. We will also make sure we offer coffee mornings in April and in September to welcome new parents.

Church Fete – 13th June 2009

Tammie went along to the Church committee meeting, and found everyone very welcoming. The PTA is to have 3 stalls – The Jar stall, sweet stall and the stocks. Claudia mentioned the PTA used the football club gazebos last year and this should not be a problem this year as long as they are informed. It was suggested that instead of a mufti day we can do a 'Jar Competition' with a prize for each year group. We will also make sure the jars are labelled before the event. We will also purchase tubs of sweets from Tesco's or whoever has the best deals at the time, these will then be sorted pre packed and labelled before the event. Heather Hill mentioned that the school will be doing May Pole dancing for the fete this year which is new and should be well supported by the children. Tammie was going to look into Yoga Bugs and Ballet Dancing as she has friends in both that might be interested in doing a display. The Church would like us to advertise that there will be prizes for those children who come in fancy dress and have asked if we can promote this in any advertising we do. They have also asked for any cake donations, several members of the PTA offered their 'baking' expertise and Heather Hill mentioned that the staff could perhaps also make a contribution. The Church has also asked if we had any volunteers to help with the BBQ, Tammie has sorted some family/friends for this. We have also been asked if we can have helpers to set up (9.30am) and pack away (5.30pm) the fete. Donna is going to enquire if the local Air Cadets from RAF Henlow can help, but first Tammie is to confirm this is ok with the Church committee at the next meeting. Kirsty and Tammie to attend the next meeting on the 29th March.

Family Photos – 7th November 2009

This has been booked but several parents have complained that the pictures were the same as last year. Kirsty and Doug said Pre-School had Creative Camera and they proved very popular. They will find out further details for the next meeting.

PTA Christmas Disco – 11th December 2009

This is booked and Mary has sent off the official booking form. The DJ is happy with last year's arrangement of being paid £150 cash on the night.

Sponsorship

The local karate club KSTSK has approached us to say that he would like to help cover some costs of events. He does not want to make a big donation but is willing to help cover certain costs of an event that we are struggling to cover. In return he asks that we can advertise his club in any promotional literature we produce.

School wear Labels

Tammie had a brilliant idea to promote a company for school labels. We could get £1 per order this was very well received by the members. Heather Hill even suggested this would be great to add to the school packs that go out to prospective parents.

Bags 2 School

This was discussed as a fund raising event. The bags are to be sent to the school office for distribution. The collection date will be the 1st May 2009.

4. Treasurer's Report.

The balance of the PTA account currently stands at £1,400 as at the last AGM

5. Staff Report.

Mrs Hill thanked the PTA for all the continued help and support. All the dates given for events and meetings will be passed onto the staff she is trying to get at least one staff member to each event.

6. Any Other Business.

- A date has been made to clear out the shed – Saturday 7th March. We need to make sure that the football club is aware.
- Donna mentioned she is willing to take photos of all events to put onto the school website to promote the PTA and show the fun that is had.

8. The date and time of the next meeting will be Wednesday 25th March, at 3.30pm.